

## Minutes – United Church of Strafford Trustee Meeting – April 3, 2016

Present: John Hawkins, John Echeverria

The informal minutes of March 6<sup>th</sup> informal meeting were reviewed and approved.

We had a brief discussion of the budget (Kerry reported yesterday that things were in good shape). We think that the audit we've been hoping for since January really needs to be pushed forward and the trustees need a better understanding of our financial controls.

We discussed the ongoing capital projects yet to be completed this year and think we should probably bring the inside handicapped access proposal to the entire congregation once we have a better idea on the costs (not just carpentry, but also some metal work for railings, some electrical work, removal of at least one pew, and a significant amount of carpet installation and repair).

John H reported that the donated funds are secured for a 2-year expanded music program.

John H is also working on compiling documents on the following for the search committee to include with their church profile document:

- a. current budget
- b. church assets (property, endowment assets – and rules for access)
- c. description of church building and parsonage
- d. last capital campaign (year, amount raised, purpose)
- e. salary and benefits as described in covenant

We decided to move the rest of the trustee meetings for this fiscal year to the last Sunday of each month as we need up-to-date budget numbers as we start to prepare next year's budget (for the year beginning August 1, 2016).

Finally we discussed the snow-plowing issues raised by the neighbor to the west of the parsonage and issues around recruiting new trustees.

We adjourned the meeting at 11:40 and went up into the bell-tower to look at issues with the church bell.

Submitted by John Hawkins