

## Minutes – United Church of Strafford Trustee Meeting – October 2, 2016

Meeting called to order at 11:35am

In Attendance: John Echeverria, Bill Burden, John Hawkins, Lynn Wickberg,  
Kerry Claffey

Printed minutes of the last three Trustees meetings (June 19, July 24, Aug 28) were approved.

Expenses and the budget were discussed with unknowns at the moment being the cost of the new septic system and the pumping of the Parsonage septic tank that will need to continue until the new system is finished. The Trustees have ~\$18k in reserve funds in addition to the money available in the endowment cumulative income account.

We discussed the status of the ongoing audit and the potential need for the Deacons (Deacon's Fund) and the Mission Committee to share information with the Auditor. We will inform both Becky for the Deacons and Danette for the Mission Committee that they **may** hear from the auditor.

John H reported on progress on the Parsonage septic-field work. The designer, Tom Otterman, is sending an application to the state that both John H and John E need to sign. Mr. Otterman will submit that application to the state for approval and once it is approved, he will lay out the work for Matt Barker. This should take about three weeks and then we'll be ready for Matt to install the new system asap. John E will also write to Dan Grossman expressing our thanks for his help and suggesting he submit a modest bill for time spent.

There was discussion on how to do a more efficient job of paying the childcare providers, pulpit supply ministers, and substitute organists/musicians. This seems to be chiefly a communications issue as the Treasurer needs to know for whom checks should be written as early as possible if the person in question expects to leave with a check in hand after a Sunday service.

Meeting adjourned at 12:25pm